FLINDERS PUBLIC SCHOOL
CANTEEN COMMITTEE
MEETING 16/11/2010

Attendance: Elizabeth Vasconcelos, Alex Sime, Chris Hely, Steve Holden, Janette Ford, Jodi Misiti.

Apologies: Pat Kennedy

Meeting started 9.30a.m.

Need to look at Healthy Canteen Report and bring back to next meeting.

Chris gave a draft copy of canteen committee rules to have a look at and comment on.

Re-write canteen daily procedures for next meeting.

Rose Assembly- Look at doing something for the parents, tea or coffee and biscuit.

Before school sales- No, as healthier for kids to eat breakfast at home and not enough time to make that many muffins.

Profit and loss statement- seem to be running at a loss for the last few months, Chris is going to discuss with Pat.

Supervisor lunches- Right now supervisors have to purchase lunch at sell price. Look at selling to them at cost price. Moved Alex Sime, Seconded Liz Vasconcelos. All in favour.

Gluten free products- It was decided to order in sausage rolls and pies.

Price list for 2011- Chris and Janette to sort out.

Snowtime snakes- It was decided the snakes are very popular so keep them on menu and get rid of TNT.

Year 6- revisit at later meeting.

Subway- It was agreed to hold a subway meal deal on last day of term. Moved Alex Sime, Seconded Chris Hely. Jodi to organise.

Monday and Tuesday of last week limited stock available. Newsletter to be sent out.

Monthly reminders for outstanding bills- send reminder after 30days and give 2 weeks to pay, then if not paid discuss at canteen committee meeting as to whether to right it off. Moved Chris Hely, seconded Alex Sime.

Mobile Phone- It was proposed to have a mobile phone for the canteen to contact volunteers. Janette and Jodi to sort out phone and credit, someone has to take ownership this should be Chris Hely as convenor. Limit of $50 to spend on phone. Moved Janette Ford, Seconded Alex Sime.

Business Stamp- Look at getting a canteen stamp with ABN number for bills, receipts etc. Janette to check if canteen has different ABN to P&C. moved Chris Hely, Seconded Liz Vasconcelos.

Recipe Books- to get rid of box of recipe books in canteen, we will bind books in office and sell for $5.Moved Chris Hely, Seconded Janette Ford.

Petty Cash- Bank petty cash. No need for it to be there.

Year 6- Handling money- maybe make up tickets the students can purchase in the morning for e.g 60c and year 6 can handle the tickets. No, encourage the students to write on the lunch order bags.

Any shift swaps, put in writing, get both supervisors to sign, then pass on to the convenor.

Meeting closed 10.15am